



# City of San Leandro

Meeting Date: July 5, 2016

## Minutes

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**File Number:** 16-302 **Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.E.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Jeff Kay  
Acting Assistant City Manager

**FINANCE REVIEW:** Not Applicable

**TITLE:** Highlights of the Rules Committee Meeting of May 23, 2016

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### CITY OF SAN LEANDRO

#### CITY COUNCIL RULES COMMITTEE

May 23, 2016  
8:30 AM - 10:00 AM

San Leandro City Hall  
835 East 14th Street  
San Leandro, California  
Sister Cities Gallery

#### HIGHLIGHTS

##### 1. CALL TO ORDER

The meeting was called to order at 8:32 a.m.

##### 1. A. Attendance

Committee members present: Mayor Pauline Cutter, Councilmember Lee Thomas, Councilmember Deborah Cox

City staff present: City Manager, Chris Zapata, Interim Chief of Police, Jeff Tudor; Acting Assistant City Manager Jeff Kay; City Clerk Tamika Greenwood; City Attorney Rich Pio Roda; Community Development Director, Cynthia Battenberg; Recreation and Human Services Director, Jeanette Dong; Deputy City Manager, Eric Engelbart

Public present: Bob Gordon, Brian Davis, Donovan Seymour, Paul Cummings, Kathy Ko, Alexandria Winston

**1. B. Announcements**

None.

**2. DISCUSSION ITEMS**

**2. A. Tobacco Retail License**

San Leandro does not currently have a Tobacco Retail ordinance and retail tobacco sales are therefore governed by state law. Interim Chief Tudor presented a draft ordinance for San Leandro and provided details of the ordinance as drafted by the City Attorney. Details included the application process, enforcement and compliance monitoring, license revocation and appeals.

Councilmember Thomas suggested adding teeth to the ordinance by increasing fines, license suspension for violations, increasing sales prices and regulating tobacco flavors.

They Mayor and Councilmember Cox suggested implanting fines after the first violation rather than imposing a fine without notice.

The City Attorney will return to a future Rules Committee with additional information on more stringent enforcement, and regulating price/flavors of tobacco products.

Speakers Included: Bob Gordon, Brian Davis, Donovan Seymour, Paul Cummings and Alexandria Winston

**2. B. Arts Program Update**

Jeanette Dong provided a brief update on the Public Arts Master Plan. Cynthia Battenberg also provided an overview on existing and planned art projects in San Leandro.

**Recommendation: Comprehensive Report to full Council**

**2. C. Councilmember Handbook Review**

The committee will review the handbook Section 1-4 and return to the next Rules Committee with comments/edits.

**3. PUBLIC COMMENTS**

None

**4. COMMITTEE MEMBER COMMENTS**

None

**5. SCHEDULING OF FUTURE AGENDA ITEMS**

The Committee scheduled the following items for the June 27, 2016 Rules Committee:  
*Chinese Name, Tenant Relocation Assistance, Leaf Blower Ordinance, Councilmember Handbook (Sections 1-4)*

**6. ADJOURN**

The meeting adjourned at 9:54 a.m.